

April 24, 2009

Dear Colleagues,

This e-mail is being sent to inform you that the terms and conditions for ARRA awards require that all Subrecipients on AARA proposals be registered in the Central Contractor Registration database (CCR). This requirement also states that the Subrecipient must maintain their CCR account throughout the award period.

The Subrecipient Commitment form asks whether the subcontractor is registered in CCR. Departments are cautioned to review the response to the question prior to sending the subrecipient's proposal submission to the Sponsored Projects team. A subrecipient's lack of CCR registration may deem them ineligible to receive ARRA funds.

The Central Contractor Registration (CCR) is the primary registrant database for the U.S. Federal Government. CCR collects, validates, stores and disseminates data in support of agency acquisition missions.

Note: *This registration is required for entities not individuals.

Note: *A foreign company that performs work outside the United States is required to register in the Central Contractor Registration CCR system in order to be awarded a contract, except under extenuating circumstances

To register in CCR, the Subrecipient must also have a Data Universal Numbering System (DUNS). The DUNS Number is assigned by DUN & Bradstreet, Inc (D&B) to identify unique business entities.

A DUNS number is a unique, non-indicative 9-digit identifier issued and maintained by D&B that verifies the existence of a business entity globally. D&B assigns DUNS numbers for each physical location of a business. All U.S. Government contractors globally can receive a DUNS number at no charge and, under normal circumstances, within 24-72 hours.

Please forward the below information to your Subrecipients: (At this time, this requirement only applies to subrecipients on AARA proposals and awards.)

To find more information on obtaining a DUNS number, please visit:

<http://fedgov.dnb.com/webform/displayHomePage.do;jsessionid=511CB8A9AFBB025043761CF0B792B696>

For more information on setting up a registration in CCR, please visit: <http://www.ccr.gov/>

Please contact your Sponsored Projects team for further questions. Thank you in advance,
Cora