

## Helpful Links

### UCSB – Research Development

Home: <http://www.research.ucsb.edu/resources/index.shtml>

Funding Opportunities:

[http://www.research.ucsb.edu/resources/funding\\_opportunities.shtml](http://www.research.ucsb.edu/resources/funding_opportunities.shtml)

Fund Searches: [http://www.research.ucsb.edu/resources/fund\\_searches.shtml](http://www.research.ucsb.edu/resources/fund_searches.shtml)

Limited Submissions: [http://www.research.ucsb.edu/resources/limited\\_submissions.shtml](http://www.research.ucsb.edu/resources/limited_submissions.shtml)

### Community of Science

Home: <http://www.cos.com/>

COS Funding Opportunities: <http://fundingopps.cos.com/>

COS Workbench: <http://www.cos.com/services/workbench.shtml>

### Illinois Research Information Service (IRIS)

Home: <http://www.library.uiuc.edu/iris/>

IRIS Database: <http://iris.library.uiuc.edu/~iris/search.html>

IRIS Alert Service: <http://iris.library.uiuc.edu/~iris/alert/>

IRIS Expertise Service: <http://iris.library.uiuc.edu/~iris/expertise/>

### Grants.gov

Home: <http://www.grants.gov/>

Search Opportunities: [http://www.grants.gov/applicants/search\\_opportunities.jsp](http://www.grants.gov/applicants/search_opportunities.jsp)

Alert Service: [http://www.grants.gov/applicants/email\\_subscription.jsp](http://www.grants.gov/applicants/email_subscription.jsp)

Glossary of Terms: <http://www.grants.gov/help/glossary.jsp>

### Other Alert Services

National Science Foundation: <http://www.nsf.gov/mynsf/>

National Institutes of Health: <http://grants2.nih.gov/grants/guide/listserv.htm>

Department of Education: <http://listserv.ed.gov/archives/edinfo.html>

Foundation Center – RFP Bulletin: <http://foundationcenter.org/newsletters/>

### Proposal Development Resources

UCSB Research Development:

[http://www.research.ucsb.edu/resources/proposal\\_develop\\_services.shtml](http://www.research.ucsb.edu/resources/proposal_develop_services.shtml)

Writing Resources:

[http://www.research.ucsb.edu/resources/proposal\\_writing\\_resources.shtml](http://www.research.ucsb.edu/resources/proposal_writing_resources.shtml) and

[http://www.library.uiuc.edu/iris/grants\\_blog/writing.html](http://www.library.uiuc.edu/iris/grants_blog/writing.html)

For activities that require study, research or travel in a specific country or region, click on the "Choose Keywords" button and then click on Geographic Locations" and/or "Area Studies."

### What's in a Record?

Whether a fund search generates one record or a 1,000, the information that you receive will be consistently the same - a list composed of the funding sources that each keyword calls up. Each entry includes a contact person, eligibility requirements, deadlines and a brief description of the program, as well as links to sponsor websites and guidelines. You will also see the keywords associated to each record. When you have reviewed your fund search and chosen the most appropriate sources, contact Research Development. We can help you get additional information and work up the best strategy for each agency.

### Capturing Results

If the output is short, you can use the web browser's print command and generate a printed copy of the search records. In order to print longer search results, it is best to save them to a file on your computer's hard drive or to a CD. Files can then easily be opened, read, edited and printed from your word processing software. Search results can also be sent via e-mail by using the "attach" feature in Netscape or the "mail" feature in Explorer and sending the message to yourself.

### Other Features

In addition to the basic search functions, IRIS also provides access to Grants.gov and selected sections of the FedBizOpps, the Catalog of Domestic Assistance, the Foundation Center and other public and private services.

The IRIS Alert Service allows researchers to create their own IRIS search profile that alerts users of upcoming funding opportunities in their fields of interest.

The IRIS office also compiles lists of upcoming deadlines by broad topic areas. The lists contain hypertext links to the complete IRIS record for each funding opportunity.

### The Search is just the Beginning

Pay careful attention to whether or not the grant or fellowship is available to individuals or institutions. A properly run search should significantly reduce the chances of error in this regard, but you should be aware of the differences, nonetheless. Once you have a list of potential sponsors, you need to find out as much about the agencies as possible. It is particularly important to determine what types of projects they have funded in the past.

Read agency specifications carefully to ascertain application procedures. Pursuing funding from extramural sources usually requires that you go through the Office of Research, which sets its own deadlines and has its own very specific procedures including requirements as to who may serve as Principal Investigators on sponsored projects and necessary endorsements.

Finally, if you identify a potential private sponsor, consult with Janice Hartoch-Taylor in the Development Office, ext. 8406, for an overview of UCSB's history with the potential sponsor, before contacting the agency. Research Development offers assistance in obtaining program guidelines, annual reports and other information that may be critical to procuring support.

Contact IRIS/COS directly via the World Wide Web  
<http://www.library.uiuc.edu/iris/> or  
<http://fundingopps.cos.com>



## FUND SEARCH DATABASES

## ILLINOIS RESEARCH INFORMATION SERVICE

## COMMUNITY OF SCIENCE

## Research Development Office of Research

<http://research.ucsb.edu>

Office of Research

## FINDING FUNDING OPPORTUNITIES USING IRIS & COS

Members of the UCSB campus community are invited to take advantage of the University's participation in the Illinois Researcher Information Service (IRIS), a unit of the University of Illinois Library at Urbana-Champaign and the Community of Science. These services compile and maintain large databases of private and governmental organizations that dispense financial support in the sciences, social sciences, arts, and humanities. A fund search can identify very specific types of programs that support projects in your interest areas with the selection of keywords. UCSB pays a fee for this service, and anyone within the **ucsb.edu** e-mail domain can access the system free.

All UCSB faculty, professional researchers, staff, and students with an active UCSB e-mail account have access to IRIS and COS via the Internet. While the Research Development Unit of the Office of Research continues to offer its services for performing tailor made fund searches, investigators are also encouraged to design their own searches. Training sessions and consultation are available from Research Development by contacting Carla Whitacre at ext. 3925, whitacre@research.ucsb.edu.

### The Databases

Over 8,600 opportunities from 2,000 sponsors of interest to faculty, administrators, and students are described in IRIS. COS provides access to over 22,000 opportunities both domestic and international. Sponsor types include federal agencies, foundations, corporations, professional associations, research centers and laboratories, universities, institutes, libraries and museums.

- IRIS/COS include up-to-date and accurate information on programs that support:
  - research (including dissertations)
  - individual or advanced study or training
  - provision of training programs
  - teaching or curriculum/program development
  - seminars or conferences, travel
  - editing, publishing or translating
  - equipment or materials acquisition
  - exhibits, productions, or performances
  - consultant or visiting personnel
  - operating or general support
  - prizes or awards
  - use of facilities or equipment
  - collaborative activities
  - postdoctoral opportunities
- They are geographically broad, including national competitions as well as major regional awards; opportunities for foreign scholars to study or do research in the U.S.; and opportunities for U.S. citizens to study or do research in other countries.
- The information entered into the databases is obtained directly from the

sponsors, and updated throughout the year.

### IRIS/COS on the World Wide Web

The simplest way to reach IRIS or COS is via the Internet and the easiest way to find the services is through the Office of Research website. The address is **<http://research.ucsb.edu>**. From the homepage, simply select "Resources" and then "Searching Electronic Databases". From there, users link directly to the IRIS or COS homepages. Contact IRIS directly at **<http://www.library.uiuc.edu/iris/>** and COS through **<http://fundingopps.cos.com>**.

### Selecting Keywords

The means to generating a quality fund search is in the selection of the keywords; keywords are how program descriptions are linked. Researchers can select their own keywords from the on-line thesaurus. The thesaurus provides an alphabetical listing as well as a listing by major discipline.

It is best to select both specific and general keywords to achieve maximum results.

A fund search will search for only those keywords you specify; it will not automatically include related keywords, such as narrower terms listed below a keyword in the hierarchical listings.

When general or broadly-defined keywords are used, the search will yield sponsors with less specific interests.

Some sponsors either do not specify subjects of interest, or indicate that projects may be funded in all areas of interest. These sponsors can be searched by using the keyword: "All Disciplines Supported."

## FUND SEARCH WORKSHEET

1. YOUR LAST NAME, FIRST NAME \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_

2a. Select the academic status required for the opportunities being sought:

- Ph.D., M.D. or other terminal degree or Equivalent Professional or Institutional Activity
- Graduate Student
- Undergraduate Student
- All of the above

2b. Some funding opportunities have citizenship requirements. Check the terms below if you want to limit your search result to opportunities for:

- U.S. Citizen (use this if Institutional Activity is selected in 2a)
- Permanent U.S. Resident
- Non-U.S. citizen or permanent resident

2c. Select categories of sponsor(s):

- Federal and Non-Federal sponsors
- Only Federal agencies
- Only Non-Federal sponsors

2d. Some funding opportunities are restricted to various groups. Check the terms below if you want to limit your search results to:

- Opportunities for minorities
- Opportunities for women

2e. Select appropriate activities:

- COLLABORATIVE ACTIVITY: work undertaken cooperatively between two or more investigators who may be located at different sites or who may be in different disciplines
- CONSULTANT OR VISITING PERSONNEL: providing professional services (lecturing, practice of an artistic profession, consulting) by outside personnel or acting as a consultant or visiting professional elsewhere
- EDIT OR PUBLISH OR TRANSLATE: costs related to any of the three activities
- EQUIPMENT OR MATERIALS ACQUISITION: purchase of any type of equipment or materials
- EXHIBIT, PRODUCTION OR PERFORMANCE: costs of mounting displays; costs of creating a tangible product (e.g., a film); or expenses associated with performances
- INDIVIDUAL OR ADVANCED STUDY OR TRAINING: work intended to advance an individual's knowledge of an area rather than to advance the area itself, either through a structured program of instruction or independent work; this category typically includes scholarships, fellowships, and internships
- OPREATING OR GENERAL SUPPORT: costs for construction or maintenance of physical facilities; unrestricted or unspecified miscellaneous types of support for institutions
- POSTDOCTORAL SUPPORT: temporary appointment for a recent recipient of a Ph.D. – or a similar advanced degree – offering continued education and experience in research, usually under the supervision of a senior mentor
- PRIZE OR AWARD: presented in recognition of an outstanding achievement already accomplished
- PROVISION OF TRAINING PROGRAMS: structured teaching programs aimed at imparting particular skills or knowledge in a given field
- RESEARCH OR DISSERTATION: basic or applied research or investigation conducted as a contribution to the body of knowledge in a field: includes dissertation research only if graduate student is selected
- SEMINAR OR CONFERENCE OR TRAVEL: organizing, conducting, or attending conferences, seminars, or workshops; travel and related costs, regardless of destination or purpose
- TEACHING OR CURRICULUM/PROGRAM DEVELOPMENT: teaching or improvement of teaching at the home institution or elsewhere; planning and conducting new programs or curricula
- USE OF FACILITIES/EQUIPMENT: cost-free use of specialized facilities, libraries, collections, or equipment
- ALL OF THE ABOVE



## Dean Oliver's Guide to Foundation Funding

Social Science Dean Melvin Oliver, who spent eight years as Vice President of Asset Building and Community Development at the Ford Foundation, led an informative seminar on April 20, 2005 about foundation funding. His talk focused on how to secure, maintain, and build on professional foundation funding. Below are his ten helpful tips for working with professional foundations – those like Ford that have professional staffs and independent boards:

–**Every foundation is unique**, with its own culture, governance, politics, and mission. Learn what kind of foundation you are approaching, for example, a small private family foundation versus a charitable trust, and understand the foundation's mission and the grant approval process. It is different for each foundation.

–**Do good work and be visible**. Program officers attend conferences and read newspapers and journal articles to learn about innovative, current research.

–**Pay attention to the program officers and staff**. Foundation administration and staff change, and it is important to keep informed about the individuals you will be contacting. Program officers are increasingly defining what foundations fund and help guide "strategic" grantmaking, so the more you interact, the more likely you'll be in position when new initiatives are released.

–**Develop relationships**. Never send a proposal without speaking to the program officer first. You need to develop a personal relationship with this individual. First, ask for a 10- or 15-minute phone appointment; if encouraged, follow-up with a two-page concept paper. Continue to send short, pithy mailings with current updates, and always visit yearly, even if you currently do not have funding from the foundation.

–**Ask for a reasonable amount of resources**, especially on the first grant. Initially, request preliminary funding with achievable project results. It is easier for the foundation to invest in a relatively small budget and to invest again after the initial project goals have been met.

–**Foundations do not fund academic research**. They want to fund action-oriented projects that change policy, affect the community, and have defined project indicators of impact.

–**Build relationships across foundations**. They encourage investments from other sources, especially local partners. Having multiple foundation support helps leverage funding from smaller or larger foundations and enhances the funders' visibility both locally and nationally.

–**Communicate results in many ways**. Publicly present your research outside academia, write policy briefs and newspaper editorials when applicable, and make yourself available to the foundation, for example, for foundation-sponsored conferences and workshops.

–**Meet all reporting deadlines**. If program officers have extra money to support grants, they can offer opportunity awards. If you have a good relationship and meet all your deadlines, you may be offered such funding. A deadbeat grantee doesn't get a second grant or opportunity funds.

–**Be nice to the staff**. Respect people at all levels of the foundation.

For more foundation information, visit <http://www.foundationcenter.org/> or contact Janice Taylor, Director of Foundation Relations, at ext. 8406 or [janice.taylor@ia.ucsb.edu](mailto:janice.taylor@ia.ucsb.edu); Carla Whitacre, Director of Research Development, at ext. 3925 or [whitacre@research.ucsb.edu](mailto:whitacre@research.ucsb.edu).